

MANUAL REGISTRATION RENEWAL APPLICATION

1800 37M-408 (12/05)

-- PLEASE ALLOW 4-6 WEEKS FOR PROCESSING --

SSN# _____

REGISTRATION NUMBER _____

EXP DATE _____

AMOUNT ENCLOSED _____

Make check payable to:**Board of Behavioral Sciences****RENEWAL FEES**

IMF	\$ 75.00
ASW	\$ 75.00

* NAME _____ * Registrants must use their LEGAL name. (see reverse side of this form)

** ADDRESS _____ ** **NOTE:** The address you enter on this application is public information, and will be placed on the Internet pursuant to Business and Professions Code Section 27. If you do not want your home or work address available to the public, please provide an alternate mailing address.

Subsequent to your last renewal, have you been convicted of or pled nolo contendere to a misdemeanor or felony, or have you had any disciplinary action taken by any regulatory or licensing board in this or any other state subsequent to your last renewal?

YES ☐ NO ☐

I certify under penalty of perjury under the laws of the State of California that the above information is true and correct.

Signature_____
Date

(Detach Here)

IMPORTANT INFORMATION

A registration that is not renewed will be deemed expired and hours of experience gained after its expiration will not be counted toward the licensing requirements.

CONVICTION INFORMATION MUST BE COMPLETED**CRIMINAL CONVICTION INFORMATION REQUIREMENT NOW IN EFFECT**

You must disclose all misdemeanors and felonies. You may exclude any traffic violations for which a fine of \$500 or less was imposed. Your signature and date are required in addition to completion of the conviction information requested. Failure to complete any portion of the renewal application will delay the process of your renewal.

IMF REGISTRATION

Registration may be renewed annually for a maximum of FIVE years after initial registration with the board. When no further renewals are possible, an applicant may apply for and obtain new intern registration status if the applicant meets the educational requirements for registration in effect at the time of the application for a new intern registration. An applicant who is issued a subsequent intern registration pursuant to Business and Professions Code, Section 4980.44(b) may fulfill the required hours of experience in all allowable work settings except in private practice, and shall fulfill all of the required hours of experience for licensure within that intern registration period. Hours of experience fulfilled under a prior intern registration shall not be used to satisfy licensure requirements.

ASW ONLY

Registration may be renewed annually for a maximum of FIVE years after initial registration with the board. Notwithstanding the limitations on the length of an associate registration in Business and Professions Code, Section 4996.18(b), an associate may apply for one-year extensions beyond the six-year period. An associate shall be eligible to receive a maximum of three one-year extensions. For an extension to be considered, the Application for Extension and fee must be submitted/postmarked on or before the sixth-year expiration date. An application for extension shall be made on a form prescribed by the board and shall be accompanied by the prescribed fee. An associate who is granted an extension may work in all work settings authorized pursuant to Chapter 14, of the Business and Professions Code.

SEE THE REVERSE SIDE OF THIS NOTICE FOR ADDITIONAL IMPORTANT INFORMATION

***NAME CHANGES**

Registrants must use their LEGAL name for their registration. If you have a name change that you would like to have processed with the renewal application, you must submit the only appropriate documentation, of either a copy of your marriage certificate, divorce decree, or court order with this renewal application. **A driver's license and social security card will NOT be accepted as proof of a legal name change.**

DO NOT SEND ORIGINAL DOCUMENTS UNLESS SPECIFICALLY REQUESTED TO DO SO.

DISPLAY OF LICENSE

A licensee is required to display their license in a conspicuous place in their primary place of business.

The Board of Behavioral Sciences does not discriminate on the basis of disability in employment or in the admission and access to its programs or activities.

The Executive Officer of the Board has been designated to coordinate and carry out this agency's compliance with the nondiscrimination requirements of Title II of the ADA. Information concerning the provisions of the ADA, and the rights provided hereunder, are available from the ADA Coordinator.